

Georges Nassim

Finance Manager with more than Fifteen years of experience in Administration, Banking & Corporate Finance with excellent analytical and technical skills

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My objective is to hold a challenging position in Leading that provides a chance to develop professionally and personally. My immediate objective is to closely associate myself with the aspect of finance & administration to assess the short comings in me and take the requisite steps to fill the gaps in diagnostic skills.

Work Experience

Finance Manager

Rio Frio SA - Electromax SA – Luanda,Angola

September 2011 to August 2020

Leading a team of 6 people to maintain daily accurate procedures Reviewing daily exchange rates issued by National bank for costing and pricing issues.

Ensuring financial data is correct for accounting purposes GL, PL & AR Trade Finance & Letters of Credit Processing. Bank Reconciliation of more than 50 accounts in 15 different banks Streamlined short-term investing processes while reducing bank fees Negotiated pricing with banks, merchant service card processors and vendors resulting in massive savings.

Assisted in proposals for refinancing credit facilities of portfolios by performing cash forecasting and analyzing financial ratios.

Minimizing the loss due to currency devaluation resulting from bad economy through deciding on which bank instruments are best for the long term.

Finance Manager / Corporate Treasurer

Rayan Investments LDA - Luanda,Angola

June 2008 to August 2011

Receivables (providing age analysis reports), Ledger accounts, Accounts Payable. Bank Reconciliation.

Managed a talented cash management team.

Collecting reports of 12 warehouses, reviewing their daily movement and tracking possible mistakes. Auditing sales, revenues, bank deposits and transfers, exchange, and expenses as per daily, weekly, monthly and annually.

Provided a database to compare with past history, and a prediction for future progress.

Cash Forecast.

Customer Relations Specialist

Bank of Beirut and The Arab Countries - Beirut, LB

June 2005 to August 2008

Relationship banking offering insurance policies, certificates of deposit, long-term savings related to education or retirement, and investment options.

Teller & Customer service- relating to current accounts, electronic cards, new accounts.

Responsible for all currencies exchange, forex.

Money Transfer

Discounting loan bills and bonds.

Education

Bachelor in Business Administration in Finance GPA 3.17

Lebanese Canadian University LCU - Beirut

February 2002 to January 2005

Skills

- **SOFTWARE SKILLS**

Banking Equation & Cashier

Primavera

Pastel

- Forecasting
- Financial Analysis
- Office Management
- Cash Management; Clean record of managing and controlling more than USD 3.2 B in cash
- Bank Reconciliation

Languages

- English - Fluent
- Arabic – Expert
- Portuguese - Fluent